UNIVERSITY *of* HAWAIʻI®

KAPIʻOLANI
COMMUNITY COLLEGE

memorandum

January 29, 2018

To: Chancellor's Advisory Council

Subject: Student Success Pathway 2.0

In 2017, the College launched the Student Success Pathway. Each department, program, unit, and Authorized Governance Organization (AGO) created goals and action plans to improve student success. In addition, there were committees that were formed to focus on each phase of the Student Success Pathway (SSP). Here are the results:
- 53 SSP plans were submitted.
- 159 quarterly progress reports were submitted, a 100% completion rate.
- All six of the SSP phases were addressed.
- Overall, the campus focused on 47 out of 50 Strategic Plan outcomes and measures.

Congratulations to all and a special commendation to Student Success Coordinator Veronica Ogata, who shepherded the process and sent gentle nudges reminding us of the deadlines.

Spring 2018 marks the second year of implementing the SSP plan. The 2018 SSP template has been revised and improved based on feedback from faculty and staff and is attached for your convenience. Here are the four major changes:

1. There is one focus for this academic year: supporting the attainment of the College's performance funding measures.
2. There is much less information to fill out/complete.
3. Progress Reports and due dates are now included as part of the SSP plan template.
4. The SSP plan template allows for more flexibility. While all departments/units/programs/AGOs are still required to complete and implement a SSP plan, individual faculty and staff can also complete and implement their own SSP plans, **if they choose to do so.**

4303 Diamond Head Road
Honolulu Hawaiʻi 96816-4221
Telephone: (808)734-9565
Facsimile: (808)734-9162
Website: https://www.kapiolani.hawaii.edu
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Your ARF requests are due soon. Please ensure that your requests align with the 2018 SSP focus on supporting the achievement of the College's performance funding measures. Please review the SSP Table (figure 1) below, as it indicates who should receive your completed SSP plans. The Student Success Coordinator will send out regular reminders regarding when the Progress Reports are due and will also support you in completing your plans. Faculty and staff who are interested in completing their own SSP plan, but are not sure what to do, please contact the Student Success Coordinator. All completed SSP plans are due on **February 28th.**

Figure 1.

Department/Unit/Program	Send Completed SSP Plans to:
Arts & Sciences, Health Sciences, Nursing, Culinary, BLT, HOST, Continuing ED & Community Relations	Respective Dean, department chair/unit head, program coordinator (if applicable), Student Success (SS) Coordinator
CELTT, LLR, Admin. Services, Student Affairs programs	Respective Vice Chancellor, SS Coordinator.
AGO Chairs, SS Council Chair, Marketing, HIC, and Admin. Staff,	Chancellor, SS Coordinator
Title III project directors	Title III Principal Investigator, SS Coordinator

Louise Pagotto
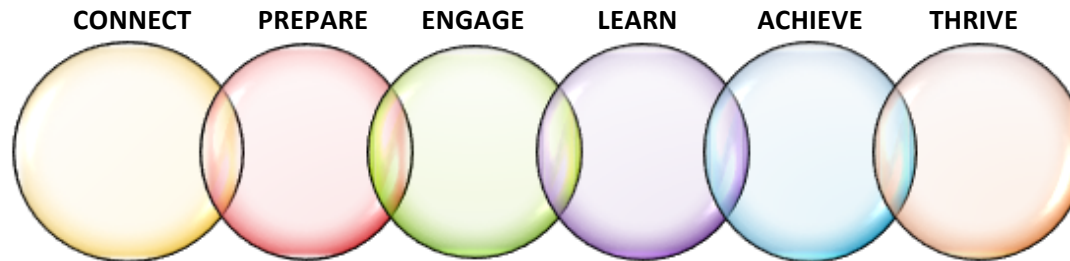Interim Chancellor

Attachment: Revised SSP template

Kapi`olani Community College Student Success Pathway Plan
2018-2019
UH Strategic Plan   UHCC Strategic Plan   KCC Strategic Plan
STUDENT SUCCESS PATHWAY

CONNECT   PREPARE   ENGAGE   LEARN   ACHIEVE   THRIVE

Kapiʻolani Community College's Strategic Plan 2015-2021
STRATEGIC DIRECTION I: **Hawaiʻi Graduation Initiative**
Focus on Student Success Increase the number of graduates and transfers and reduce their time to completion
by investing in student services and supporting learning in and out of the classroom.

FOCUS: STRATEGIC PLAN OUTCOMES & MEASURES
Through the improvement of courses, programs, and services, the College will aim to achieve the following:
Performance Funding Measures
(A) Increase annual CA and degree completion by 5%.
(B) Increase annual Native Hawaiian CA and degree completion by 5%.
(C) Increase annual certificate and degree completion by Pell grant recipients by 5%.
(D) Increase annual UH and non-UH 4-year transfer by 5%.
(E) Increase annual STEM certificate and degree completers at KCC and UH 4-year by 5%.

Which Performance Funding/Strategic Plan measure(s) is your team choosing to focus on and support?

AADITIONAL FOCUS: STRATEGIC PLAN OUTCOMES & MEASURES
Through the improvement of courses, programs, and services, our team is choosing to focus on and support the following Strategic Plan Outcome(s) and measure(s):

ARPD/SSP/Other DATA (IF APPLICABLE) If applicable, please state your 2017 ARPD result(s) for the performance funding measure(s) your team selected? If your team has selected an additional Strategic Plan measure(s) to support, please share the results you have from 2017, if applicable?	STRATEGY(IES) What specific course, program, or service-improvement strategy(ies) is your team implementing to support the performance funding and/or Strategic Plan measure(s) that your team selected?	RESOURCES What resources will your team need to carry out these strategy(ies)?	ASSESSMENT METHOD(S) What method(s) is being used to assess if the team's improvement strategy(ies) is effective?	PROGRESS REPORT #1 Reporting Period: March 1-June 15, 2018 Due Date: June 30, 2018 (1) Where is your team at in supporting the Performance Funding and/or Strategic Plan measure(s) that the team selected? Please provide an update. (2) If your improvement strategy(ies) is not effective, what is your team's course of action? Please explain.	PROGRESS REPORT #2 Reporting Period: July 1-September 15, 2018 Due Date: Sept. 30, 2018 (1) Where is your team at in supporting the Performance Funding and/or Strategic Plan measure(s) that the team selected? Please provide an update. (2) If your improvement strategy(ies) is not effective, what is your team's course of action? Please explain.	PROGRESS REPORT #3 Reporting Period: October 1-Dec. 15, 2018 Due Date: Dec. 31, 2018 (1) Where is your team at in supporting the Performance Funding and/or Strategic Plan measure(s) that the team selected? Please provide an update. (2) In reviewing your SSP Progress Reports from March to December 2018, how has your team's improvement strategy(ies) supported the Performance Funding and/or Strategic Plan measure(s) your team selected. Please explain.