

Executive Leadership Team (ELT)

Monday, July 22, 2019

2:30 p.m. – 4:30 p.m.

'Ilima 202A

Facilitator: Carol Hoshiko

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*Administrative Staff Members: Maria Bautista, Karen Boyer, Brian Furuto, Carol Hoshiko, No'eau Keōpūhiwa, Nāwa'a Napoleon, Louise Pagotto, John Richards, Joanne Whitaker*

*Members Absent: Maria Bautista, Brian Furuto and Louise Pagotto*

*Guests: Kelli Brandvold*

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**Previous Meeting Notes**

**[Approval of Minutes](#)**

The meeting notes for July 15, 2019, were approved.

**New Business**

**[Budget – Carol H.](#)**

Discussed budget processes.

**[Personnel – Kelli Brandvold](#)**

Discussed personnel actions.

**[Emergency Management Team – Carol H.](#)**

With staff changes, it would be good to revisit and identify the roles of the emergency management team and ensure a backup contact is assigned for each role.